

**Queen Anne's County
Community Partnerships for Children and Families
Board Minutes
September 17, 2014**

Approved: October 15, 2014

Those present for the Community Partnerships for Children and Families Board meeting:

Members Present:

Dr. Carol Amoia, Community Member	Holly Ireland, Mid Shore Mental Health Systems
Joan Brooks, Q.A. Co. Recreation	Myron Richardson, Community Member
Cindy Chirumbolo, Community Member	Janet Sankar, Community Member
Brad Engel, Q.A. Co. Board of Education	Susie Spiering, Department of Social Services
Pastor Mark Farnell, Community Member	Mary Ann Thompson, Q.A. Co. Department of Health
Janice Feeley, Community Member	Anne Van Benschoten, Community Member
Lee Franklin, Community Member	Mary Walker, Community Member
Joe Grabis, Q.A. Co. Dept. of Juvenile Services	Jamie Williams, Community Member
Wayne Humphries, Community Member	

Administrative Staff:

Cindi Boone, Administrative Assistant	Michael R. Clark, Director
Jacki Carter, Character Counts!	Jennifer Stansbury, Operations Specialist

Member Regrets:

Peg Anawalt, Chesapeake College*	Paul Stearns, Community Member*
Margie Houck, Q.A. Co. Commissioners	Brian Smith, Sheriff's Office
Steve Scott, Dept. of Aging/Transportation*	Suzy Wishard, Community Member

** Board member gave their proxy to another board member for this meeting.*

Guests:

Katie Hearn, Positive Behavioral Reinforcement Program
Shelly Edwards, Healthy Families Program
Kim Umberger, Partnering for Youth After School Program

I. WELCOME, CALL TO ORDER & INTRODUCTIONS:

Wayne Humphries, Board President, welcomed everyone and introduced Anne Van Benschoten, Jamie Williams, Mary Walker, as new board members and Joe Grabis as the new representative from Queen Anne's County Department of Juvenile Services. Further introductions were made of other current members.

II. REPORTS:

A. Executive Committee

The Executive Committee met on August 18, 2014 to review the agenda. The Executive Committee has one new member, Cathy Dougherty, who took on the role as Vice President/Secretary replacing Wayne Humphries who vacated that position to become the Board President. Peg Anawalt was elected and agreed to take on another term as Treasurer. No decisions were made by the committee that required ratification by the full board.

B. Secretary

In the absence of the board Secretary, Wayne Humphries presented the minutes for the June 2014 board meeting.

Action:

Holly Ireland moved to approve the June 2014 minutes as written. Carol Amoia provided a second. All present voted in favor with no abstentions and the motion was carried.

C. Treasurer

In the absence of the board Treasurer, Wayne Humphries presented the treasurer's report for July and August 2014.

D. Director's Report

Mike Clark gave an overview of the director's report that was included in the member's packets. Mike noted two corrections in the report; the correct date for the retreat is Friday November 21st. Cathy Dougherty's position on the Executive committee is Vice President/Secretary, and Peg Anawalt's position on the Executive committee is Treasurer.

Mike also reviewed the proposed budget for the Anti-Bullying UNITY day project.

- Request to use Anti-Bullying Grant from Governor's Office for Children to fund UNITY day.
 - Mike Clark asked the board for a motion to request permission from the Governor's Office for Children, to use the \$10,000 Anti-Bullying grant to help fund UNITY day.

Action:

Joe Grabis moved to send a request to the Governor's Office for Children, to use the \$10,000 Anti-Bullying grant to fund UNITY day. Joan Brooks provided a second. All present voted in favor with no abstentions and the motion was carried.

III. LMB PROGRAM PROVIDER REVIEW

The following list of programs are funded through the Local Management Board. It is important to make sure our funded programs are operating correctly and have a positive effect on their customers. The programs are monitored by reports (financial and programmatic), contracts are developed, and site visits. Last fiscal year board members agreed to have two set meeting months a year, September and February, in which LMB members can receive updates on the programs we fund. Jennifer Stansbury asked the programs to give a written overview for the board that would answer the seven accountability questions as listed through The Results Accountability framework. The reports provided by the programs listed below were included in the member's packets and reviewed at the meeting.

- **BMRP – ACHIEVEMENT MENTORING, KATIE HEARN**
- **CHARACTER COUNTS Q.A., JACKI CARTER**
- **CC! COMMUNITY MENTORING, JACKI CARTER**
- **CHESAPEAKE HELPS!, ANNE VAN BENSCHOTEN**
- **HEALTHY FAMILIES Q.A/TALBOT/KENT CO., SHELLY EDWARDS**
- **PARTNERING FOR YOUTH, KIM UMBERGER**

IV. ANNOUNCEMENTS AND ADJOURN:

- Next meeting – October 15, 2014