

**Queen Anne's County
Community Partnerships for Children and Families
Board Minutes
April 20, 2016**

Approved May 18, 2016

Those present for the Community Partnerships for Children and Families Board meeting:

Members Present:

Peg Anawalt, Chesapeake College

Wayne Humphries, Community Member

Joan Brooks, Q.A. Co. Recreation

Holly Ireland, Mid Shore Mental Health Systems

Cindy Chirumbole, Community Member

Vincent Radosta, Community Member

Joe Grabis, QA. Co. Dept. of Juvenile Services

Mary Ann Thompson, Q.A. Co. Department of Health

Janice Feeley, Community Member

Mary Walker, Community Member

Lee Franklin, Community Member

Jamie Williams, Community Member

Kelsey Graef, Q.A.Co. High School Student Member

Administrative Staff:

Cindi Boone, Administrative Assistant

Michael R. Clark, Director

Elaine Butler, Character Counts Coordinator

Jennifer Stansbury, Operations Specialist

Member Regrets:

Cassidy Bosley, Community Member

Margie Houck, County Commissioners

Jacki Carter, Community Member

Sheriff Hofmann, Q.A. Co. Sheriff

Cathy Dougherty, Department of Social Services

Carrie O'Connor, Community Member

Brad Engel, Q.A. Co. Board of Education

Anne Van Benschoten, Community Member*

Pastor Mark Farnell, Community Member

Guest:

Linsey Vanderlinden, CC! Specialist

** Board member gave their proxy to another board member for this meeting.*

I. WELCOME, CALL TO ORDER & INTRODUCTIONS:

Wayne Humphries, Board President, welcomed everyone and called the meeting to order.

II. LMB UPDATES & REPORTS:

- **Executive Committee**
The Executive Committee met on April 13, 2016 to review the Agenda for the April 20, 2016 board meeting. No decisions were made that require ratification of the full board.
- **Secretary**
Mary Ann Thompson, Board Vice President/Secretary, presented the minutes for the March 2016 board meeting.
***Action:**
Cindy Chirumbole moved to approve the March 2016 minutes as written. Vincent Radosta provided a second. All present voted in favor with no abstentions and the motion was carried.
- **Treasurer**
Peg Anawalt, Board Treasurer, presented the treasurer's report for March 2016.
- **Director's Report**
Mike Clark gave an overview of the director's report that was included in the member packets.

III. Reports from the LMB's Outreach Committees (if requested by chair)

Minutes included in members packets

- **Anti-Bullying Committee**
 - Pit Beef Fundraiser, May 19, 2016
- **Character Counts! Advisory Committee**
 - Character Counts Coach Dinner April 27, 2016, at the Kramer Center
- **Children's Council**
- **Cultural Proficiency Committee**
- **Membership Committee**
 - On behalf of the membership committee, Mary Ann Thompson gave the board an overview of the open positions on the board and presented the board with names of some potential new members. The next step for the committee will be to contact potential new members, and to develop a slate to present to the board at the May meeting.
- **Mentor Committee (CommUNITY)**
- **Needs Assessment/Strategic Planning Committee**
- **Open Table Committee (including Backpacks)**
- **Out of School Time Sustainability Committee**
- **Partnership for Suicide Prevention**

IV. Update on Needs Assessment, Strategic Plan, NOFA & Focus Group – Linda Walls

Linda Walls, Consultant gave an update on what the committee has been working on and presented the board with a packet to review.

Ms. Walls conducted a roundtable discussion with the board on the Needs Assessment and Strategic Plan, and went over the flow chart. Surveys collection for the LMB is going well we met our quantity target, but would still like to have more input from the younger populations especially the younger male population. The housing survey is currently in the process of completion, the committee along with the Chamber of Commerce will work on the distribution on the housing survey. The next step is the resource gap analysis for the NOFA. Our LMB has to show where the programs are on the GIF mapping to prove we need funding for the existing programs.

***Action:**

Jamie Williams moved to approve the NOFA response strategy recommended by the Strategic Planning Committee. The overall plan of which is to request to fund all of the programs funded in the previous year and utilize fiscal year 2017 to delve deeply into the Governor's four strategy areas as they fit in Queen Anne's County. The Strategic Planning Committee is authorized to work out the details of the application under the above plan. Vince Radosta provided a second. All present voted in favor with no abstentions and the motion was carried.

V. Announcements & Adjourn

- Next LMB Meeting: May 18, 2016