

**Queen Anne's County  
Community Partnerships for Children and Families  
Board Minutes  
January 21, 2015**

Approved: February 18, 2015

Those present for the Community Partnerships for Children and Families Board meeting:

**Members Present:**

Joan Brooks, Q.A. Co. Recreation

Cindy Chirumbolo, Community Member

Cathy Dougherty, Department of Social Services

Brad Engel, Q.A. Co. Board of Education

Janice Feeley, Community Member

Lee Franklin, Community Member

Wayne Humphries, Community Member

Margie Houck, Q.A. Co. Commissioners

Holly Ireland, Mid Shore Mental Health Systems

Brian Smith, Sheriff's Office

Mary Ann Thompson, Q.A. Co. Department of Health

Anne Van Benschoten, Community Member

Mary Walker, Community Member

Jamie Williams, Community Member

Suzy Wishard, Community Member

**Administrative Staff:**

Cindi Boone, Administrative Assistant

Jacki Carter, Character Counts!

Michael R. Clark, Director

Jennifer Stansbury, Operations Specialist

**Member Regrets:**

Dr. Carol Amoia, Community Member\*

Peg Anawalt, Chesapeake College

Pastor Mark Farnell, Community Member

Joe Grabis, Q.A. Co. Dept. of Juvenile Services

Myron Richardson, Community Member

Janet Sankar, Community Member

Steve Scott, Dept. of Aging/Transportation

Paul Stearns, Community Member

*\* Board member gave their proxy to another board member for this meeting.*

**I. WELCOME, CALL TO ORDER & INTRODUCTIONS:**

Wayne Humphries, Board President, welcomed everyone and called the meeting to order.

**II. REPORTS:**

**A. Executive Committee**

The Executive Committee met on December 16, 2014 to review the agenda for the January meeting. The Executive Committee gave Mike Clark the authority to put forward Cassidy Bosley's name to the Commissioners for appointment to the board to fill the vacant student representative spot on the LMB board. The decision requires ratification by the full board.

**Action:**

Brian Smith made the motion to approve the decision made by the Executive Committee to forward Ms. Bosley's name to the Commissioners for appointment to the LMB board. Holly Ireland provided a second. All present voted in favor with no abstentions and the motion was carried.

**B. Secretary**

Cathy Dougherty, Board Secretary, presented the minutes for the November 2014 board meeting.

**Action:**

Mary Ann Thompson moved to approve the November 2014 minutes as written. Brian Smith provided a second. All present voted in favor with no abstentions and the motion was carried.

**C. Treasurer**

In the Treasurer's absence, Wayne Humphries, Board President, presented the treasurer's reports for November and December, 2014.

**D. Director's Report**

Mike Clark gave an overview of the director's report that was included in the members' packets. Mike thanked everyone for their participation in the board retreat and made the announcement that Ms. Arlene Lee has been appointed Executive Director for the Governor's Office for Children. Mike also presented a proposal from Rural Cares: Rural Cares Governance Board requested that nine initiatives in their Federal Fiscal Year 2015 Carry-Forward Request due to SAMHSA be overseen by the Queen Anne's County Local Management Board. In this request approximately \$580,209 in funds would be awarded to the LMB who in turn would make sure that the money is awarded out further for projects across Maryland's Eastern Shore. For the most part the projects were predetermined by Rural CARES but the LMB would be required to design and oversee the request for other requirements as written in an agreement between Talbot County (the recipient of the Rural CARES federal grant) and the QAC LMB. It was estimated that this could result in 20-30 service contracts that would have to be managed by the LMB. In return the LMB would receive approximately 6% of the total award for an administrative fee. Rural Cares is making this request because they believe that they won't have an administrative office past September 29, 2015 – when their grant runs out.

**Action:**

After discussing the request, Jamie Williams made the motion to have the LMB staff review this proposal, and determine the feasibility of the request dependent on the resources available to the LMB, and then make a recommendation for the board to vote yes or no via email. Lee Franklin provided a second, all present voted in favor with Holly Ireland abstaining.

**E. Nominating/Membership Committee**

The Executive Committee authorized Mike Clark to submit Cassidy Bosley as an applicant for the appointment to the LMB to fill the vacant student position. Ms. Bosley is a student at Chesapeake College. She is considering a career in Social work. Her interest in this area began when she was 14 years old. She initially considered being a police officer but she felt that she could have a greater impact as a Social worker. Her passion is for helping others and she reports that it continues to get stronger. She is working on her degree in Social work and after completing that she hopes to work in a field that she can do the most good for the community while working on her Master's degree.

**F. Public Relations Committee**

The committee is in the process of meeting with the newly elected county officials. A meeting is in the process of being scheduled with Commissioner Buckey. Mike will send out the details of the meeting when it's confirmed and all board members who would like to participate are welcome.

**III. REPORTS FROM THE LMB'S OUTREACH COMMITTEES**

- **ANTI-BULLYING COMMITTEE**  
Jacki Carter gave the board an update the Stand Up to Bullying Youth Event scheduled for March 18<sup>th</sup> at Towson University.
- **CHARACTER COUNTS ADVISORY COMMITTEE JACKI CARTER**  
Jacki Carter reported on Character Counts. The pillar for January is Fairness. Jacki announced that the Six Pillar Personal Inventory which will be implemented in April by request of school principals and that Character Counts made it into the QAC Maryland State Police Impact 2014 Crime & Traffic Collision Efforts report.
- **CULTURAL COMPETENCE COMMITTEE**  
Mary Walker gave the board an update on what the committee is currently working on; the committee is reaching out to get more members, some from Chesapeake College. They are working on a mission statement. The committee is working with some members from Chesapeake College to form additional Multi Cultural groups, and they are talking about developing strategies to have college courses available at the high school.
- **EARLY CHILDHOOD COUNCIL OF QUEEN ANNE'S COUNTY**  
The group is currently working with Purple Cat Ltd. to develop a marketing and outreach plan for families with young children or are in one of the at risk groups. Current work includes a logo and Facebook pages that are part of an all-encompassing strategy to increase outreach. Shelley Edwards has been working hard to get the Strengthening Families training moving forward. She currently has 21 people signed up for the training form Queen Anne's county and now plans to send a flyer to Talbot County and Caroline County to see if they have anyone that would like to attend.
- **EDUCARE COMMITTEE**  
Committee was disbanded because funds identified for the project have been exhausted and committee responsibilities are handle through other committees and community efforts.
- **MENTOR COMMITTEE**  
Jacki Carter reported that CommUNITY mentoring has recruited two new members to the board. Ms. Carter is working on a partnership with Crossroads Community on a Mentoring project that Crossroads will recruit, train, and monitor. The CommUNITY mentoring program is looking for 5 male mentors for youth in grades 4-8; she is in the process of training one recruit.
- **OPEN TABLE COMMITTEE**  
Lee Franklin announced the committee will be meeting on January 22, 2015.
- **OUT OF SCHOOL TIME SUSTAINABILITY COMMITTEE**  
Refer to Attachment #9 in the director's report.
- **PARTNERSHIP FOR SUICIDE PREVENTION**  
Refer to Attachment #10 in the director's report.

**IV.**

**Partner Updates**

- A. Core Service Agency – Holly Ireland  
Holly Ireland gave the board an overview of the Core Service Agency and the population they serve.
  
- B. Department of Social Services – Cathy Dougherty  
Cathy Dougherty provided the board with pamphlets from Queen Anne’s County Department of Social Services but didn’t have time to give her presentation. She will present at the meeting scheduled in March 2015.

**V.**

**Other Pertinent and Arising Events**

**A. LMB Retreat Review**

Mike Clark reported on the Retreat. Mike said that he received excellent feedback from the retreat that was held at the end of November. Mike thanked the staff and executive committee for their hard work. Refer to Attachment #3 for the retreat notes that were developed by the facilitator.

**VI.**

**Announcements & Adjourn**

- Next LMB Board Meeting: February 18, 2015 at the Board of Education.