

**Queen Anne's County
Community Partnerships for Children and Families
Board Retreat Minutes
January 19, 2011**

Approved : February 16, 2011

Those present for the Community Partnerships for Children and Families Board Retreat:

Members Present:

Joan Brooks, Q.A. Co. Parks & Recreation

Cathy Dougherty, Department of Social Services

Victoria Homan-Luff, Community Member

Margie Houck, Q.A. Co. Commissioners

Wayne Humphries, Community Member

Holly Ireland, Mid-Shore Mental Health Systems

Michelle Johnson, Community Member

Lynn Lang, Community Member

Mandy Jones, Community Member

James Malaro, Community Member

Mary Ruth Meredith, Community Member

Phyllis Naujokas, Q.A. Co. Department of Health

Vincent Radosta, Community Member

John Schrecongost, Q.A. Co. Board of Education

Roseann Squire, Community Member

Geri Thompson, The Judy Center Partnership

Denise Whiteley, Department of Juvenile Services

Administrative Staff:

Jacki Carter, Character Counts! Coordinator

Michael R. Clark, Director

Mary Ann Gleason, Family Network Specialist

Jennifer Stansbury, Operations Specialist

Member Regrets:

Peg Anawalt, Chesapeake College*

Rebecca Clark, Community Member

Joe Connor, Community Member

William Duffy, Community Member

Sheriff Hofmann, Q.A. Co. Sheriff's Office

Pastor Dan Southern, Community Member

Laura Wood, Student Representative

Guest:

Shelly Edwards-Health Families Program Manager, Queen Anne's Co. Department of Health

** Board member gave their proxy to another board member for this meeting.*

- I. CALL TO ORDER & WELCOME:**
Vincent Radosta Board President called the meeting to order at 11:45 am. Mr. Radosta announced that John Schrecongost would be taking Ralph Marketto's position on the board as Dr. Williamson's designee. He also thanked Victoria Homan-Luff for arranging lunch that was donated by Capriotti's.
- II. REPORTS:**
- A. Executive Committee**
The Executive Committee met on January 11, 2011 to receive updates and approve the agenda for the January Board meeting.
- B. Secretary**
Michelle Johnson presented the minutes for the November 2010 board meeting.
Action:
Lynn Lang moved to approve the November 2010 minutes as written. Mary Ruth Meredith provided a second. All present voted in favor with no abstentions and the motion was carried.
- C. Treasurer**
Roseann Squire presented the treasurer's report for December 2010.
- D. Character Counts!**
Jacki Carter, Character Counts Coordinator updated the board on Character Counts!, Mentoring, and the Eudl Grant. Character Counts Pillar of the month is Fairness. The Assets message is Empowerment – Ask a young person what sparks their life (ability/talent, interest, motivation).
- E. Directors Report**
Mike Clark gave an overview of the director's report included in the member's packets. Mr. Clark updated on the *Summer (Fall) Study Maryland Local Management Board Making a Difference for Children and Families the independent study completed by Phyllis Rozansky of the Annie E. Casey Foundation regarding Local Management boards and our effectiveness. Survey's completed by community members and others throughout communities including all of the LMB members across the state provided data for the report. The report is included in the member's packets. Mr. Clark asked that any ideas or suggestions for the Nightly Board meeting in April be sent to him via email.*
- III. LMB Transition Update**
Mike Clark updated on the departmental restructuring. On January 11, 2011 the County Commissioners eliminated the position of chief operating officer and named Gregg Todd as county administrator. John Borders will now serve as the director of Budget and Finance and over see the development of the Fiscal Year 2012 budget. The Local Management Board will be in the department entitled: Department of Community Services which would include: Aging, Housing, LMB, and Recreation. The Commissioners did not yet approve this structure, but they did approve that it be forwarded to the Task Force for their review. All departmental directors were given the assignment to complete a worksheet for the Taskforce which includes a departmental overview and lists the departmental activities and expenses associated with each.
- IV. Results Focused**
- A. Program Goal: Children Enter School Ready to Learn –Healthy Families**
Shelly Edwards, Program manager for Healthy Families Queen Anne's –Talbot gave the board an overview of the program. The objective is children entering school ready to learn. The program currently serves 51 families in Queen Anne's County and 50 families in Talbot County with two full time employees. The program is promoted by mailing DVD's to introduce prospective families and alleviates fears of home visitors. Healthy Families provides home visits and has 65% retention of families. In Fiscal Year 10, 100% of parent participants demonstrated "good" or "excellent" parenting skills on the Parenting

Skills Assessment (given at 3 months, 1 year and then annually). Also in Fiscal Year 10, 100% of participants (43) went without child abuse/neglect indicated findings while enrolled in the Healthy Families Program. The program is accredited and in 2009 had the highest scores in Maryland. Like other programs Healthy Families is at risk of losing half of its funding.

V. Retreat Follow-Up

Retreat Follow up tabled for future meeting.

VI. Announcements & Adjourn

- Babies In Bloom & Blooming Deals Consignment has an account for the Community Partnerships for Children and Families. Anyone may drop off items and the proceeds will go to the CPC fund. (they accept 25 items per day without an appointment Monday-Sunday).
- Babies In Bloom will put together a suitcase of gender/age appropriate needs for children. They need a referral and 24 hour notice.
- Silent Auction/Guest Bar Tending at DOC's Riverside Grille on April 13, 2011 from 6pm-9pm. The fundraising committee is accepting donations for the silent auction.