

**Queen Anne's County
Community Partnerships for Children and Families
Board Meeting Minutes
September 15, 2010**

Approved: October 20, 2010

Those present for the Community Partnerships for Children and Families Board Meeting:

Members Present:

Peg Anawalt, Chesapeake College

Lynn Lang, Community Member

Joan Brooks, Q.A. Co. Parks & Recreation

James Malaro, Community Member

Joe Connor, Community Member

Ralph Marketto, Q.A. Co. Board of Education

Cathy Dougherty, Department of Social Services

Mary Ruth Meredith, Community Member

Wayne Humphries, Community Member

Phyllis Naujokas, Q.A. Co. Department of Health

Victoria Homan-Luff, Community Member

Vincent Radosta, Community Member

Holly Ireland, Mid-Shore Mental Health Systems

Roseann Squire, Community Member

Michelle Johnson, Community Member

Geri Thompson, The Judy Center Partnership

Mandy Jones, Community Member

Denise Whiteley, Department of Juvenile Services

Administrative Staff:

Cindi Boone, Administrative Assistant

Mary Ann Gleason, Family Network Specialist

Jacki Carter, Character Counts! Coordinator

Jennifer Stansbury, Operations Specialist

Michael R. Clark, Director

Member Regrets:

William Duffy, Community Member

Margie Houck, Q.A. Co. Commissioners

Rebecca Clark, Community Member

Pastor Dan Southern, Community Member

Sheriff Hofmann, Q.A. Co. Sheriff's Office

Laura Wood, Student Representative

** Board member gave their proxy to another board member for this meeting.*

I. CALL TO ORDER & WELCOME:

Vincent Radosta Board President called the meeting to order at 11:34 a.m. Introductions were made around the room. New Board members Joe Connor, Mandy Jones, Wayne Humphries, and Holly Ireland were welcomed and introduced themselves to the board.

II. REPORTS:**A. Executive Committee**

The Executive Committee met on September 8, 2010 to receive updates and approve the agenda for the September board meeting. No official actions were taken.

- The Executive committee discussed having a PR Committee; Mr. Radosta asked for volunteers and requested that Victoria Homan-Luff be the chairperson. Roseann Squire, Vince Radosta, Mary Ruth Meredith, Cathy Dougherty, and Geri Thompson volunteered to be part of the committee.

B. Secretary's Report

Michelle Johnson presented the minutes for the June 2010 board meeting.

Action:

Mary Ruth Meredith moved to approve the June 2010 minutes as written. Ralph Marketto provided a second. All present voted in favor with no abstentions and the motion was carried.

C. Treasurer's Report/Finance

Roseann Squire presented the treasurer's report for July and August 2010.

D. Foundation

As of June 2010, the Foundation for Community Partnerships had 66 separate funds. Some of the new funds include the Dorchester County LMB. 45% of all the funds held by the Foundation are from sources outside of Queen Anne's County. Recently, the Foundation has been able to support many numerous efforts such as the Caroline County Veterans Memorial Tribute, CASA of Kent and Queen Anne's. Additionally, the Foundation has allowed some projects to grow and become more self-sufficient like Queen Anne's County Christian Assistance Fund which just recently received its own 501(c)(3) designation and now plans to go out on their own. There are funds to support animal well being like the new fund in Talbot County called Tom Cat Solutions. The foundation maintains several funds that do work internationally like the Sister County International Fund. This fund is expanding to include more counties. Donor Advised Funds helps better the community. For example, the Buck Family fund provided funding to help a teacher go to Yale for continued education.

E. Character Counts!

Jacki Carter, Character Counts! Coordinator updated the board on the program. Pillar of the month is Responsibility. The Asset message is: Empowerment-Give me a voice and vote on your committee.

Some of the current Character Counts! activities include:

- MCCE District Award – QAC 2010-2011.
- For grant purposes Ms. Carter's title is now Positive Youth Development Coordinator. The Character Counts logo has been amended to reflect the various steps that build citizens of character.
- Your Dollar Counts Campaign was started to raise funds for Character Counts due to lack of grant funding. A total of \$452.00 has been raised since July.
- Actively orienting new coaches.

- Working on filming a high school journalism class at Kent Island High school and filming What's Your Spark? at Centreville Middle School.
- Partnering for Youth/21st Century Learning Centers Grant was awarded. Character Counts! will be responsible for presenting at staff orientations and parent info gatherings as well as character site visits at Sudlersville Elementary School and at Sudlersville Middle School.
- Mentoring from grades 6-10. Working mostly with Anchor Points Academy where a CASASTART case manager is housed. Focusing on at-risk students, academically and socially. Ten mentors are currently on file, 2 already matched from last year, mentoring should begin in October.
- Drug Free Communities- Prescription Round-Up (this helps keep prescription medications out of children's hands) dates;
 - 11/13 Sudlersville Fire Department 3pm-5pm
 - 11/16 Centreville Fire Department 12pm-2pm
 - 1/18 Kent Island Fire Department 4pm-7pm

F. Directors Report

Mr. Michael Clark, Partnership Director, gave an overview and distributed a written director's report. Additionally, he announced that the staff of the Community Partnerships for Children and Families is participating in Paint the Town Pink in honor of Breast Cancer Awareness. The staff will decorate the Partnerships office windows for this event. The decorated windows around town will be judged on October 22, 2010. This event is an official Centreville Alive business promotion. A Faith Based Hunger Summit is being planned in combination with the Governor's Office for Children and the four other LMBs on the Mid-Shore. It's an effort to directly engage the faith-based community in their efforts to end childhood hunger. The Partnership to End Childhood Hunger has been holding Faith-based Hunger Summits throughout the state.

Fund Raising Committee

Cindi Boone reported on behalf of the Fund Raising Committee. The balance in the fund to date is \$7671.00. Ms. Boone announced the "Quartermania" scheduled for September 24, 2010. The committee is still in need of volunteers, and a list of items needed was passed around. The next event is the Yankee Candle Sale; packets will be distributed at the October board meeting.

III. Results Focused Board Meetings

Mike Clark discussed his desire to take the Results Based Accountability model further by using it in the board meetings. Results Based Accountability is a disciplined way of thinking for Community Measures (Population) and Program Performance. The Board meetings will start using this model in FY 2011 to bring the work of the LMB closer together through a consistent practice that emphasizes results. To ensure board members are better informed and thus able to make good decisions. At a board meeting the board will focus on one of our current three desired results which are: Children Entering School Ready to Learn, Children Successful in School, Communities that Support Family Life. Then at the following meeting the board will discuss the programs and strategies that support the Result area discussed at the previous meeting (How much are they doing? How well are they doing it? and Are the participants better off?). It is planned do review the results: Children Entering School ready to Learn, LMB performance, RBA process at the October meeting.

IV. Budget and Grant Updates Fiscal Year 2011

Queen Anne's County originally put forth a budget that covered the funding gap left by the State for the LMB operation. However the Commissioners decided to cut our requested increase by half leaving an estimated gap in funding of \$ 157,500 for fiscal year 11. The Commissioners agreed to allow the LMB to use the total of the amount of

the County funding awarded to us in the first six months if needed while we look for other grants to fill the approximately \$157,500 hole. Grants and project contracts have narrowed the gap to approximately \$39,000. The Partnership did not get the Drug Free Communities grant and the Congressional Appropriations Request did not make it out of Committee so other funding must be identified to close the gap. Once the gap is closed the staff will move on to the next task of applying to funds across the budget. This is a complicated process because each funding source has their own specific requirements to be met and goals to be achieved.

V. Cultural Competence Training - Review

Roseann Squire reported on the Cultural competence Training of the Trainers, it was a two day training that took place on September 13th and 14th at Chesapeake College. Agencies and organizations were invited to send up to two people who would then take the lessons back to their organizations and do similar trainings. Keith Merkey, Training Specialist with the Maryland Commission on Human Relations did the trainings at no cost. The committee was please with the outcome of the trainings and will contact the attendee's to get their feedback on the training and to see if they are making plans on conducting trainings in their organizations.

VI. Announcements & Adjourn

Meeting adjourned at 12:30pm

- Next meeting – October 20, 2010 @ 11:30am Q.A. Co. Board of Education.
- Queen Anne's Co. Department of Social Services Advisory Board Silent Auction/Guest Bartender event at Doc's Sept. 22, 2010, from 6pm-8pm.
- Corsica River Conservancy's awareness event Sept. 16, 2010 from 12pm-4pm.
- Child Support Services will be located in the Q.A. Co. Social Services building starting in October 2010.