

Queen Anne's County
Community Partnerships for Children and Families
Board Meeting Minutes
January 20, 2010

Approved: February 17, 2010

Those present for the Community Partnerships for Children and Families Board Meeting:

Members Present:

Peg Anawalt, Chesapeake College

James Malaro, Community Member

Susan Coppage, Department of Social Services

Ralph Marketto, Q.A. Co. Board of Education

Dr. Devadason, Q.A. Co. Department of Health

Phyllis Naujokas, Q.A. Co. Department of Health

Cathy Dougherty, Department of Social Services

Joe Newell, Mid-Shore Mental Health Systems

Michelle Johnson, Community Member

Vincent Radosta, Community Member

Lynn Lang, Community Member

Patricia Scott, Community Member

Victoria Homan-Luff, Community Member

Paul Stearns, Community Member

Denise Whiteley, Department of Juvenile Services

Administrative Staff:

Cindi Boone, Office Manager

Michael R. Clark, Director

Jacki Carter, Character Counts! Coordinator

Mary Ann Gleason, Family Network Specialist

Jennifer Stansbury, Operations Specialist

Member Regrets:

Rebecca Clark, Community Member*

Mary Ruth Meredith, Community Member

Joan Brooks, Q.A. Co. Parks & Recreation

GeorgiAnna Schurr, Community Member

William Duffy, Community Member

Pastor Dan Southern, Community Member

Sheriff Hofmann, Q.A. Co. Sheriff's Office

Roseann Squire, Community Member*

Margie Houck, Q.A. Co. Commissioners*

Geri Thompson, The Judy Center Partnership*

Laura Wood, Student Representative

Guest:

Linda Kohler, Foundation for Community Partnerships

* Board member gave their proxy to another board member for this meeting.

I. WELCOME & INTRODUCTIONS:

Paul Stearns, Board President, called the meeting to order at 11:30 a.m. Mike Clark, Director Community Partnerships for Children and Families introduced Dr. Devadason, Q.A. Co. Deputy Health Officer. Dr. Devadason expressed his concerns about the Community Partnerships for Children and Families budget cuts and mentioned that he may have office space for the staff in order to eliminate the expense of rent.

II. REPORTS:

A. Executive Committee

The Executive Committee met January 19, 2010 to receive updates and approve the agenda for the January board meeting.

B. Secretary's Report

Michelle Johnson presented the minutes for the November 2009 board meeting.

Action:

Vincent Radosta moved to approve the November 2009 minutes as presented and Joe Newell provided a second. All present voted in favor with no abstentions and the motion was carried.

C. Treasurer's Report/Finance

Mike Clark presented the treasurer's report for November and December 2009.

D. Character Counts!

Jacki Carter Character Counts! Coordinator updated the board on the program. Pillar of the month is Fairness. There are currently 111 coaches. Some of the current activities include:

- Laws of Life Essay Contest are in the process of being read.
- SES Cultural Night - Color of My Skin activity.
- All middle schools are covered by character coaches. Still looking for coaches at CES, CHES, KES, MES, BES, KIES
- Ms. Carter oriented a substitute coach.
- SES Assembly - each grade was read a book and did an activity around Character concepts.
- Have been asked to provide coaches at the Head Start Program in Grasonville and the Judy Center partnership.
- Had an international hit on the website.
- Working with QACHS on aligning CC! with PBIS.
- Participated in the Centreville parade.
- Annual Report is out and will be available on the CC! website by next week

Ms. Meredith, Chris Grupenhoff, and Ashley Winterstein, were noted and thanked for the large amount of work that they have done for Character Counts!

E. Directors Report

Mr. Michael Clark, Partnership Director, gave an overview of the written director's report included in the member's packet.

- **Retreat Follow-up**

Linda Walls the consultant for the Retreat has gotten as far as she can on the summary sheets that resulted from the group breakouts. A copy of the summary was provided in the members packets. Per Ms. Wall's request Mr. Clark asked a representative from each of the three break-out groups to check the sheets for accuracy and provide him with any revisions hopefully by January 30, 2010 so he can complete the report. Paul Stearns, Vincent Radosta and Mike Clark will provide the groups information. At the February meeting the board will work on strategy decisions (e.g. who does what task and the timelines).

- **Budget**

Jennifer Stansbury and Mike Clark have been working to determine strategies to deal with the last cut (51, 065). \$29,769 of the cut was through savings in benefits, and a cost that was listed twice. Funds were increased through the DFC grant that the prevention office allowed us to use. The rest of the cut has been managed by cuts to our administration budget.

For fiscal year 2011, the County has asked all departments to make a 10% (non-salary) cut to their budgets. This will affect administration funds and the County portion of the Partnering for Youth After School program. It's not clear how far the cuts from the State will go in fiscal year 2011. The Governor will submit the budget to the general assembly this week and after the budget is "dropped", Rosemary King Johnston will hold a meeting with the LMB directors on January 22, 2010. Hopefully at that meeting Mike Clark will learn how the state wide cut to the Children's Cabinet fund will affect each jurisdiction.

F. Cultural Competency Committee

The committee met with local clergy members on December 9, 2009. The group decided to use training dollars by June 2010 to do a train-the-trainer event. The committee would like to make contact with the Hispanic population in the area. The next meeting will be combined with the Disproportionate Minority Representation group on February 1, 2010.

III. Organization Sustainability Updates - Mike Clark

The Partnership will have to move from our office space on Pennsylvania Ave. to save funds starting July 1, 2010. There have been several offers to allow the Partnership Staff to use space from the County, Sheriff Hofmann and Dr. Devadason. It is hoped that we will have a decision soon.

The Partnership oversees a contract for the five Mid-shore LMB's family navigators and Chesapeake Helps. The total cost of the contract is \$12,225 of which our LMB pays \$995. The Partnership does not use the software but Chesapeake Helps does. The 5 LMB's have expressed a desire to discontinue the contract but it is important that we keep it for Chesapeake Helps because

it would be more costly to transfer to new software. Mr. Clark will contact the software provider to see if they could offer a less expensive package.

Paul Stearns, President of the Partnership along with Lynn Lang, Victoria Homan, Luff, Cathy Dougherty, and Cindi Boone, will be on the Sustainability fundraising committee.

IV. Foundation for Community Partnerships - Linda Kohler

Linda Kohler, Chief Finance Officer, updated the board on the progress of the Foundation for Community Partnerships. The Foundation board approved a fund for the Community Partnerships for Children and Families at no cost.

V. CommUNITY Mentoring - Pilot Project Savvy - Jacki Carter

Jacki Carter, Character Counts-Mentoring Coordinator, gave the board an update on the new pilot project entitled Savvy (Supportive Adults Valuing and Validating Youth).

VI. Announcements & Adjourn

Meeting adjourned at 1:45p.m.

- Next Meeting is February 17, 2010, at Q.A. Co. Board of Education, from 11:30am until 1:00pm. -mtg. room A.
- Youth Summit, March 26, 2010 at Q.A. Co. High School
- Color of My Skin Activity, by Q.A. Co. Character Counts!, April 8, 2010, at Kent Island Library @ 7p.m. and April 15, 2010 at Centreville Library @ 7p.m.