

Queen Anne's County  
Community Partnerships for Children and Families  
Board Meeting Minutes  
January 21, 2009

Approved: February 18, 2009

Those present for the Community Partnerships for Children and Families Board Meeting:  
**Members Present:**

Peg Anawalt, Chesapeake College

Mary Ruth Meredith, Community Member

Joan Brooks, Q.A. Co. Parks & Recreation

Phyllis Naujokas, Q.A. Co. Department of Health

Rebecca Clark, Community Member

Vincent Radosta, Community Member

Cathy Dougherty, Q.A. Co. Department of Social Services

Patricia Scott, Community Member

Margie Houck, Q.A. Co. Commissioners

Pastor Dan Southern, Community Member

Michelle Johnson, Community Member

Roseann Squire, Community Member

Lynn Lang, Community Member

Paul Stearns, Community Member

James Malaro, Community Member

Geri Thompson, The Judy Center Partnership

Ralph Marketto, Q.A. Co. Board of Education

Captain Williams, Q.A. Co. Sheriff's Department

Laura Wood, Student Representative

**Administrative Staff:**

Michael R. Clark, Director

Mary Ann Gleason, Family Network Specialist

Cindi Bauer, Office Manager

Jennifer Stansbury, Operation Specialist

Jacki Carter, Character Counts! Coordinator

**Member Regrets:**

Jeff Anthony, Community Member

Marian Sinclair, Mid-Shore Mental Health Systems

William Duffy, Community Member

GeorgiAnna Schurr, Community Member \*

Walter Pauls, Community Member

Mary Walker, Community Member

**Guest:**

Denise Whiteley, Department of Juvenile Services\*

*\* Board member gave their proxy to another board member for this meeting.*

I. WELCOME AND INTRODUCTIONS:

Paul Stearns, Board President, called the meeting to order at 11:35 a.m.

II. REPORTS:

A. Executive Committee

The Executive Committee met on December 8, 2008 and January 12, 2009, to receive updates and to develop the agenda for the January board meeting. Additionally they appointed Denise Whiteley to the Mid Shore Independent Living Program grant review team as the member representing Queen Anne's County Community Partnerships for Children and Families. The project was lead by Caroline County LMB.

**Action:**

Vincent Radosta moved to approve the decision made by the Executive Committee to appoint Denise Whiteley to represent Queen Anne's County Community Partnerships for Children and Families on the Mid-Shore Independent Living Program grant review team and James Malero provided a second. All present voted in favor with no abstentions and the motion was carried.

B. *Secretary's Report*

Roseann Squire presented the minutes for the November 21, 2008 board meeting.

**Action:**

Lynn Lang moved to approve the November 2008 minutes as presented and Pat Scott provided a second. All present voted in favor with no abstentions and the motion was carried.

C. *Treasurer's Report*

Roseann Squire, Treasurer, presented the treasurer's report for November 2008.

D. *Character Counts!*

Jacki Carter, Character Counts! Coordinator announced that Fairness is the pillar for November and gave the board an update on the CC! program. Ms. Carter encouraged the board to take the CC! Survey online at [www.peopleofcharacter.org](http://www.peopleofcharacter.org).

E. *Finance Committee*

The Finance Committee discussion was tabled. Committee members agreed to meet after the meeting to schedule a date for their next meeting.

F. *Director*

Mr. Michael Clark, Partnership Director, reviewed the directors' report included in the member's packet.

*Mid-Shore Independent Living Program*

As part of a regional application lead by the Local Management Board in Caroline County a search was conducted to find an organization with the capacity to provide independent living services on the Mid-shore available for children in all five counties. The LMBs of the five counties came together and developed an RFP. Three Agencies (Maple Shade, Board of Child Care and Mentor Maryland) submitted proposals in response to the RFP. Scoring sheets for the proposals were developed and disseminated to each LMB Director. Ms. Denise Whiteley was appointed by the Executive Committee to review the proposals on behalf of the Queen Anne's County LMB. Maryland Mentor was chosen and the award will be made in January 2009. Thanks to Ms. Whiteley for agreeing to review the proposals.

*Legislative Update*

Mr. Clark announced that the Mid-Shore is getting a group together to go to Annapolis to update the legislators on LMB's. Mike Clark would like to have the board members attend and will be sending members information regarding this event.

**III. Board Meals**

The Partnership is no longer allowed to pay for meals at LMB meetings unless funds are used from sources other than the Children's Cabinet. Mr. Clark conducted a poll among the board members to determine how to address this situation. The majority of members voted to bring their own lunch. Board members agreed to take turns bringing snacks and drinks.

**IV. Retreat Follow- Up**

Mike Clark reviewed the Satisfaction Survey, the minutes, and the Improvement plan from the November 21, 2008 board retreat. The Board reviewed the work plan established from the retreat and developed strategies for addressing them. Based on the goals grid (see attachment). In response to each strategy the board made the following decisions:

- **Strategy 1.1-**  
Assign to Early childhood committee and include the following members from the board, Becky Clark, Cathy Dougherty, and Mary Ruth Meredith.
- **Strategy 2.1-**  
Cultural Diversity: establish a committee with the following members: Joan Brooks, Roe Squire, Vincent Radosta, Lynn Lang, Pastor Dan Southern, and Michele Johnson.
- **Strategy 3.1-**  
Expand services for all special needs persons from birth to adulthood, Ralph Marketto, and Geri Thompson, will check to see if the Board of Education has a team that is working on programs for transition age youth.

- **Strategy 3.2-**

Mr. Paul Stearns, Board President, suggested that the board table this subject until members from the Community Partnership board can meet with the board of the Foundation to develop ideas, Mr. Stearns will report on the results.

**V. Community Partnerships for Children and Families-Updates**

- The County budget process starts sooner than any other funding source, thus the county budget is based on the best estimate of revenue and expenses. When the budget processes are complete, Jennifer Stansbury communicates with the county finance staff to align the Community Partnerships budget with the County to match the funders' approved revenue awards. This year the finance committee will review the budget before it goes to the county finance.
- Mr. Clark asked that all members try to attend the Nightly meeting of the Community Partnerships for Children and Families on April 15, 2009 at 6pm at Chesapeake College. This year Congressman Frank Kratovil, Jr., Governor Martin O'Malley and Rosemary King Johnston, Executive Director of the Governor's Office for Children were asked to attend and give speeches.
- Public Mental Health clinic request for proposals, the announcement was made on December 2, 2008. Twenty two people have requested a copy of the application representing over 16 separate organizations. The grant is due on January 30, 2009. Once the grants are in the committee will come together to review the applications. The committee will make a recommendation and then present it to the Partnership Board at the February meeting on the 18<sup>th</sup>. Once approved by the board it will go to the Commissioners for final approval on February 26, 2009.
- Governor's Office for Children Monitoring Remediation Visit, the Governor's office implemented a new procedure in which they conduct a remediation visit after the initial monitoring visit. The scope of the visit on January 7, 2009 included the remediation of the previous findings from 2007 and they reviewed the eligibility of the Partnership CSI and Rehab-Option cases. The visit went very well. It was determined that all of the cases were eligible and the monitor was able to list the three findings as "remedied."
- The Drug Free application is due on March 20, 2009.
- CSAFE going well, the committees are schedule to meet again soon.

- Early Childhood Mental Health 6<sup>th</sup> Annual Legislative Breakfast was well attended approximately 70 people, and \$1000. was raised for the fund.

VI. **Announcements & Adjourn**

- Meeting adjourned at 1:00 p.m.
- Next Meeting is February 18, 2009 at Q.A. Co. DSS