

**Queen Anne's County**  
**Community Partnerships for Children and Families**  
**Board Meeting Minutes**  
September 17, 2008

Approved: October 15, 2008

Those present for the Community Partnerships for Children and Families Board Meeting:

**Members Present:**

Peg Anawalt, Chesapeake College	Mary Ruth Meredith, Community Member
Joan Brooks, Q.A. Co. Parks & Recreation	Phyllis Naujokas, Q.A. Co. Department of Health
Rebecca Clark, Community Member	Ralph Marketto, Q.A. Co. Board of Education
Cathy Dougherty, Q.A. Co. Department of Social Services	GeorgiAnna Schurr, Community Member
William Duffly, Community Member	Roseann Squire, Community Member
Margie Houck, Q.A. Co. Commissioners	Paul Stearns, Community Member
Michelle Johnson, Community Member	Geri Thompson, The Judy Center Partnership
Lynn Lang, Community Member	Mary Walker, Community Member
James Malaro, Community Member	

**Administrative Staff:**

Michael R. Clark, Director	Mary Ann Gleason, Family Network Specialist
Cindi Bauer, Office Manager	Jennifer Stansbury, Operation Specialist
Jacki Carter, Character Counts! Coordinator	

**Member Regrets:**

Jeff Anthony, Community Member	Patricia Scott, Community Member
Gery Hofmann, Q.A. Co. Sheriff's Department	Pastor Dan Southern, Community Member
Joe Newell, Mid-Shore Mental Health Systems	Denise Whiteley, Department of Juvenile Services
Walter Pauls, Community Member	Laura Wood, Student Representative
Vincent Radosta, Community Member	

**I. WELCOME AND INTRODUCTIONS:**

Paul Stearns, Board President, called the meeting to order at 11:30 a.m.

**II. REPORTS:**

**A. Executive Committee**

During the summer months, the Executive Committee met twice; once in August and again in September. The Executive Committee took two formal actions on behalf of the full board to be ratified at the September board meeting. The Executive committee received updates from Mike Clark, developed the agenda for September's board meeting, discussed scheduling issues, and talked about the annual retreat in November.

The first action taken by the Committee was to reinstate the Rainy Day Fund. Previously the Partnership had a Rainy Day fund established in which the Interagency Council was empowered to review applications for funding for children in small amounts for needed items or services that couldn't be paid for through other funding sources. The Executive Committee make this request to make a one time contribution to establish a separate rainy day fund held in the community foundation. It is suspected that, due to State rules, future deposits into the fund would have to come from sources other than the Partnership's Earned Reinvestment fund such as donations.

**Action:**

Mary Ruth Meredith moved to ratify the decision to reinstate the Rainy Day Fund by establishing a designated fund in the Foundation for Community Partnerships, Inc. to replace the fund discontinued due to procedural requirements at the Governor's Office for Children, and to forward this request to GOC for approval. Lynn Lang provided a second. All present voted in favor with no abstentions and the motion was carried.

The Second request made by the Executive Committee was to approve the use of \$8,000 to support the Foundation for Community Partnership, Inc. in their efforts to help the community and its programs be more sustainable.

**Action:**

Phyllis Naujokas moved to ratify the decision made by the Executive Committee to support the Foundation for Community Partnerships, Inc., in the amount of \$8,000 in their efforts to help the community and its programs be more sustainable, and to forward this request to GOC for approval. Ralph Marketto provided a second. All present voted in favor with no abstentions and the motion was carried.

*B. Secretary's Report*

Michelle Johnson presented the minutes for the June 18, 2008 board meeting.

**Action:**

Mary Ruth Meredith moved to approve the June 2008 minutes as presented and Becky Clark provided a second. All present voted in favor with no abstentions and the motion was carried.

*C. Treasurer's Report*

Roseann Squire, Treasurer, presented the treasurer's report for July and August 2008.

*D. Foundation*

Mr. Clark provided an update on the Foundation for Community Partnerships, Inc. and stated that the Board continues in their work of making philanthropy easy for all. The Foundation has awarded over \$1 million dollars since its beginning and has a total of 44 funds. There were 14 new funds established in Fiscal Year 08. Currently the board and staff are working to sustain operations and help the fund advisors clearly understand their roles and responsibilities.

*E. Character Counts!*

Ms. Jacki Carter, Character Counts! Coordinator provided updates regarding Character Counts! The pillar for September is Responsibility. Journalism students at both High schools will be submitting articles on Character topics in the CC! section in the Bay Times. The Rising Stars Program at the Alternative School started September 12, 2008 and will go for 10 weeks for 2 hours a week. Funding for this program is from the Resource Development Grant. The staff is thrilled with the program and is working to find funding to maintain it with incentives. Ms. Carter indicated that coaches are still needed for Kent Island High School and other schools as well. The Sherriff's Department and the Centreville Police Department are sporting the CC! window clings on their patrol cars. The Friendship Beats Bullying Program was funded through Women & Girls Fund and Sener/Johnston Family Fund. Ms. Carter is currently orienting coaches school-wide on implementation of the program.

*F. Director*

Mr. Michael Clark, Partnership Director, asked board members to review the written director's report, and distributed the board meeting schedule, and board member's roster.

**III. Fiscal Year 2008-Results Review & 2009 Targets**

Mary Ann Gleason, Family Network Specialist, presented to the board on the results for Fiscal Year 2008 and reviewed the targets for Fiscal Year 2009. Refer to the handouts, entitled FY 2009 Community Partnership Agreement Appendix A that she distributed.

**IV. System's of Care-Introduction**

Mr. Clark provided the board with an overview of System's of Care, and announced that some of the members from the Local Coordinating Council will present on how a child and family navigates through the system of care in Queen Anne's County at the October 15, 2008 board meeting. The board will also hear more about System's of Care at the retreat in November.

**V. Resource Development Grant Award-Mental Health Clinic in Queen Anne's County**

Mr. Clark discussed the projects that the Community Partnerships staff has been working on through the summer for the Resource Development Grant. The Partnership was awarded \$263,887 for multiple projects: Psycho-educational groups on specific mental health and social emotional issues; Start up costs for the Rising Star youth leadership curriculum to be implemented at the Alternative School; Start up costs for a summer recreation camp for children with disabilities; Early Childhood Mental Health Certification for three staff members working with at-risk children; Telehealth to afford the county access to psychiatric expertise in child and adolescent issues, but also strengthen access to mental health support for families and children in need; and Support for start up of a mental health outpatient clinic.

The most extensive part of the project is to implement and award the funds for the mental health outpatient clinic. Joe Newell, Executive Director, and Ms. Kitty Nelson, Clinical Director, of Mid Shore Mental Health Systems, Inc. the designated public mental health authority for the Mid-Shore indicated a willingness to put some additional funding toward this project, if after their annual audit, they determine the funds are available. With the support of MSMHS the Partnership has written a draft Request for Proposal (RFP) that will be available to any organization who might be interested in starting a mental health clinic in Queen Anne's County. It is our plan to design the RFP and subsequent contract to ensure that the program is competent, professional and responds to the specific aspects of our citizenry. Additionally, the Partnership requested feedback from mental health consumers and human service workers who know the needs. Board members were sent a copy of the survey. Responses are due back September 19, 2008 in order to release the RFP quickly.

VI. **Announcements & Adjourn**

- Next meeting- October 15, 2008, at the Board of Education.
- Partnering for Youth Crab Feast Fundraiser, September 17, 2008, Fisherman's Inn - 6 p.m.
- Community Night out Celebration, September 25, 2008, at Grasonville Community Center - 6 p.m.
- Board Retreat-November 21, 2008, at Wye River Aspen Institute-8:30 a.m. to 4 p.m.
- Meeting adjourned at 1:00 p.m.