

Queen Anne's County
Community Partnerships for Children and Families
Board Meeting Minutes
May 21, 2008

Approved: June 18, 2008

Those present for the Community Partnerships for Children and Families Board Meeting:

Members Present:

Peg Anawalt, Chesapeake College	Phyllis Naujokas, Q.A. Co. Department of Health
Rebecca Clark, Community Member	Joe Newell, Mid-Shore Mental Health Systems
Margie Houck, Q.A. Co. Commissioners	Patricia Scott, Community Member
Virginia Ingling, Q.A. Co. Department of Social Services	Pastor Dan Southern, Community Member
Michelle Johnson, Community Member	Roseann Squire, Community Member
Lynn Lang, Community Member	Paul Stearns, Community Member
Mary Ruth Meredith, Community Member	Geri Thompson, The Judy Center Partnership
Ralph Marketto, Q.A. Co. Board of Education	GG Weisenfeld, Community Member

Administrative Staff:

Michael R. Clark, Director	Mary Ann Gleason, Family Network Specialist
Cindi Bauer, Office Manager	Jennifer Stansbury, Operation Specialist
Jacki Carter, Character Counts! Coordinator	

Member Regrets:

Jeff Anthony, Community Member	GeorgiAnna Schurr, Community Member
William Duffy, Community Member	Emily Smith, Q.A. Co. Student Representative
Gery Hofmann, Q.A. Co. Sheriff's Department	Mary Walker, Community Member
James Malaro, Community Member	Denise Whiteley, Department of Juvenile Services
Walter Pauls, Community Member	

Guest:

Jinny Guy, Character Counts! Coach

Diane Lane, Family Navigator, Maryland Coalition of Families for Children's Mental Health

I. WELCOME AND INTRODUCTIONS:

Paul Stearns, Board President, called the meeting to order at 11:35a.m.

II. REPORTS:

A. Executive Committee

The Executive Committee met on May 14, 2008. They received updates and approved the agenda for the May board meeting. The Executive Committee with the help of the Grants Committee made one formal action on behalf of the board. It was in regards to the FY 08 mini grant request entitled "Northbay". Originally, this mini grant was intended to send 20 Centreville Middle School students to Northbay. However, Northbay provided funding to the school for the entire 6th grade classes at no cost to the students. The action approved by the Executive committee was to allow the mini grant recipient to send two 7th grade students to Northbay for a week in the summer at a cost of \$1,090 per student. No additional funds were requested.

Action:

Pastor Dan Southern moved to ratify the decision made by the executive/grants committee and Ralph Marketto provided a second. All present voted in favor with no abstentions and the motion was carried.

B. *Secretary's Report*

Michelle Johnson presented the minutes for the April 16, 2008 board meeting.

Action:

Phyllis Naujokas moved to approve the April 2008 minutes as presented and GG Weisenfeld provided a second. All present voted in favor with no abstentions and the motion was carried.

C. *Treasurer's Report*

GG Weisenfeld presented the treasurer's report for April 2008.

D. *Foundation*

Mr. Clark gave an update on the Foundation for Community Partnerships; the Foundation board is currently working on building the General Endowment Fund, and getting the message out about different sponsorship options and funds that are available through the Foundation.

E. *Director*

Mr. Michael Clark, Partnership Director, made comments taken from the written director's report. Additionally, Mr. Clark presented the board with

the Organizational Overview summary. This document was developed by board members to use when explaining or talking about the Partnership. Mr. Clark also stated the Partnerships administrative budget was cut by \$6000 for FY09 due to state budget cuts.

The Partnership recently received the Summary of Findings and the Quality Improvement Plan based on the site visit conducted by the Governor's Office for Children monitoring team visit in December 2007. There were a total of 3 findings and in addition to the findings, the monitoring team made five observations. The Partnership is required to submit a Quality Improvement Plan to GOC by June 2, 2008 to respond to the findings. A copy of the report was distributed to the board members.

The Mini Grants Committee met on May 15, 2008 and approved the timeline and grant application. The application is available online this year for the first time.

III. **Character Counts!/Youth Developmental Assets Board Implementation**

Ms. Jacki Carter, Character Counts! Coordinator announced Caring as the pillar of the month. From now on at each meeting the pillar will be in the front of the room to remind board members that as they go through their day to think about the pillar. She discussed the relationship between the Youth Developmental Assets and the six pillars of character. Ms. Carter discussed the progress of Character Counts! and introduced Ms. Jinny Guy, a Character Counts! coach. Ms. Guy explained how being a coach is very fulfilling and how the education staff has become more accepting of the Character Counts! program.

IV. **Membership-Motion to submit Candidates to the Commissioners**

Action:

Phyllis Naujokas moved that Mr. Vincent Rodesta and Ms. Laura Wood be submitted to the Queen Anne's County Commissioners for appointment to the Board of the Queen Anne's County Community Partnerships for Children and Families, our Local Management Board, effective July 1, 2008 to serve a three year term. She further moved to recommend appointment for: Mr. Jeff Anthony, Ms. Michelle Johnson, Dr. Lynn Z. Lang, Mr. James Malaro, Jr., and Ms. Roseann Squire to a second three year term effective July 1, 2008.

It was further reluctantly moved to accept the resignations of Dr. GG Weisenfeld and Emily Smith effective June 30, 2008.

It was further moved that the positions of Executive Committee for the Queen Anne's County Community Partnerships for Children and Families be filled by the following members: W. Paul Stearns, Michelle Johnson and Roseann Squire holding the positions of President, Vice President/Secretary, and Treasurer respectively for a term of one year commencing on July 1, 2008.

The motion received a second and passed unanimously with not abstentions.

Action:

Ms. Mary Ruth Meredith moved to empower the Membership committee to identify and submit the name of a Queen Anne's County student to the Queen Anne's County Commissioners for appointment on the Board of the Queen Anne's County Community Partnerships for Children and Families effective July 1, 2008. The student shall be attending Gunston School with the next student member selected from Kent Island High School and then followed by Queen Anne's High School at which point the pattern will repeat. The motion received a second and passed unanimously with no abstentions.

V. **Initiative Update**

Ms. Diane Lane, Family Navigator, made a presentation about the Family Navigator program through the Maryland Coalition of Families for Children's Mental Health. Ms. Lane explained that most Family Navigators are parents of children with special needs. The role of the Family Navigator is to help empower families, to link families to resources, attend family meetings, and create emergency plans. There is no time limit on how long a family can access services. The Family Navigator also organizes support groups.

VI. **Case Management on the Mid-Shore**

The Local Management Boards of Kent, Queen Anne's, Caroline, Talbot and Dorchester counties are seeking an organization with the capacity to provide case management services to all five counties. The request for proposal was released in May by Caroline County LMB and information was placed on the Community Partnerships website.

VII. **Announcements & Adjourn**

- Next meeting June 18, 2008, Picnic at Conquest Beach 11a.m.
- Character Counts! is selling window clings for \$1.00
- Defeating Stigma VI, May 21, 2008 at 7:00p.m. at the Avalon Theatre