

**Queen Anne's County
Community Partnerships for Children and Families
Board Meeting Minutes
January 16, 2008**

Approved: February 20, 2008

Those present for the Community Partnerships for Children and Families Board Meeting:

Members Present:

Peg Anawalt, Chesapeake College	Mary Ruth Meredith, Community Member
Jeff Anthony, Community Member	Ralph Marketto, Q.A. Co. Board of Education
Rebecca Clark, Community Member	Joe Newell, Mid-Shore Mental Health Systems
Sharon Ellis, Q.A. Co. Parks & Recreation	Phyllis Naujokas, Q.A. Co. Department of Health
Gery Hofmann, Q.A. Co. Sheriff's Department	Patricia Scott, Community Member
Margie Houck, Q.A. Co. Commissioners	Roseann Squire, Community Member
Virginia Ingling/Cathy Dougherty, Q.A. Co. Department of Social Services	Paul Stearns, Community Member
Lynn Lang, Community Member	Mary Walker, Community Member
James Malaro, Community Member	Denise Whiteley, Department of Juvenile Services

Administrative Staff:

Michael R. Clark, Director	Mary Ann Gleason, Family Network Specialist
Cindi Bauer, Office Manager	Jennifer Stansbury, Operation Specialist
Jacki Carter, Character Counts!	

Members Regrets:

William Duffy, Community Member	Emily Smith, Q.A. Co. Student Representative
Michelle Johnson, Community Member	Pastor Dan Southern, Community Member
Walter Pauls, Community Member	Geri Thompson, The Judy Center Partnership
GeorgiAnna Schurr, Community Member	GG Weisenfeld, Community Member

Guests:

Shelly Greer, Chesapeake Volunteer Center

I. WELCOME AND INTRODUCTIONS:

Paul Stearns, Board President, called the meeting to order at 11:30a.m.

II. REPORTS:

A. Executive Committee

The Executive Committee made two formal actions on behalf of the board that need to be ratified by the full board. First, on December 7, 2007 at the annual retreat, in lieu of a quorum, the Executive Committee approved the minutes from the full board meeting held on October 17, 2007. Second, the Executive Committee noted that Just Cause LLC has paid back over 75% of the loan to the Returned Reinvestment Fund located in the Foundation for Community Partnerships, Inc. (Foundation). The Executive committee moved that the final \$6,000 be allowed to be used and then paid back on February 29, 2008.

Motion:

Mary Ruth Meredith made the motion to ratify the decisions made by the Executive Committee and Denise Whiteley provided a second to the motion. All present voted in favor with no abstentions and the motion was carried.

B. Secretary's Report

The Board members were asked to review the minutes for the December 7, 2007 board meeting and for a motion to approve.

Motion:

Mary Ruth Meredith made a motion to approve the December 2007 minutes as presented and Pat Scott provided a second to the motion. All present voted in favor with no abstentions and the motion was carried.

C. Treasurer's Report

Paul Stearns presented the Treasurer's report for November and December 2007.

D. Character Counts!

Jacki Carter, Character Counts Coordinator!, gave the board an update on Character Counts!

E. Foundation

Mike Clark, Director, gave the board an update on the Foundation. The Foundation staff is currently working to finalize FY07. Linda Kohler, Foundation Financial Officer, will be presenting to the board at the February board meeting.

F. Director's Report

Mr. Michael Clark, Partnership Director, gave an overview of the directors report included in the members packet. In December 2007 the Partnership along with the other Mid- Shore LMBs and Mid-Shore Mental Health Systems received the System of Care Award 2008 award from the Maryland Coalition of Families for Children's Mental Health for our Local Access Mechanism (LAM). Our LAM was an effort by the Mid-Shore counties to develop a single point of access, Chesapeake Helps, linked to family navigators who will help families negotiate the child and family service system.

III. Organizational Updates

Earned Reinvestment

In order to spend funding from our fund known as Earned Reinvestment we must have a plan approved by the Governor's Office for Children. Becky Clark, Earned Reinvestment Committee member presented to the full board on behalf of the Committee, the draft plan for submission to the Governor's Office for Children.

Motion:

James Malaro made a motion to accept the recommendation made by the Earned Reinvestment Committee to submit to the Governor's Office for Children and Lynn Lang provided a second to the motion. All present voted in favor with no abstentions and the motion was carried.

GOCCP Grants

After receiving news about unexpected budget cuts regarding the Truancy Prevention grant and CSAFE, GOCCP stated that some funding for certain budget line items would no longer be funded through GOCCP, but certain requests may be appropriate as determined by the new GOCCP guidelines when they have been placed in the wrong budget category. We believe that is the case for both grants. Two letters were sent to GOCCP to explain how we plan to use those funds and that we believed our request met the new finding goals, but were placed in the wrong category. Sheriff Hofmann sent the CSAFE letter from his department, since those letters were sent; a verbal indication was received that we will probably get 50% of our CSAFE request since half the year has passed. No response has been received on the Truancy grant request to replace \$33,810 that was cut.

Mom Movers^{PLUS}

The Partnership received a letter from Dr. Devadason, Q.A. Co. Health Officer, thanking the Partnership for our "tremendous support towards the ongoing efforts of this valuable program" and he informed us that they located another funding source that will maintain the infrastructure of the program. Therefore they no longer need the funds from the Earned Reinvestment fund. Mike Clark informed the Earned Reinvestment Committee of this news.

GOC Monitoring

In December 2007 the Partnership had its annual monitoring. At the end of a four day stay the monitoring team indicated that their report would make several recommendations to enhance our contracting process and adjust our monitoring process. They will also provide recommendations about case management notes for our CSI monitoring process. Overall the monitoring went well. We will know more details when the final report is received. Mr. Clark thanked the Executive Committee for stopping in to meet the monitors.

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See attached letter.

New Members

Mr. Clark, Director, asked the board to make and approve the following motion:

Move to request of the Queen Anne's County Commission that they appoint Ms. Sharon Ellis and Dr. Carol Williamson to the Board of the Queen Anne's County Community Partnerships for Children and Families, the Queen Anne's County Local Management Board. Ms. Ellis shall hold her position for as long as she remains in the position of Chief of Recreation with the Queen Anne's County Department of Parks and Recreation and as desired by the Director of that same department. Dr. Williamson shall remain on the Board as long as she serves in the capacity of Superintendent of Schools for Queen Anne's County.

Motion:

Mary Ruth Meredith made a motion to request of the Queen Anne's County Commission to appoint Ms. Sharon Ellis and Dr. Carol Williamson to the Board of the Queen Anne's County Community Partnerships for Children and Families, the Queen Anne's County's Local Management Board, and Becky Clark provided a second to the motion. All present voted in favor with no abstentions and the motion was carried.

DMR

Recent attendance has been very low at the DMR meetings. Ms. Hollis, the current chair of the DMR, indicated that she believes attendance is low because the committee is getting spread thin by participating on so many efforts that require additional time away from home. During January or February a small meeting will occur with key members of the DMR committee to strategize around how to increase participation of that meeting and list objectives to obtain if/when the meetings start again.

IV. Retreat Follow-up

Feedback from the board members was very positive and we are well on the way to being able to make the public more aware of what we do both at organizational and personal levels. Lynn Lang, Cathy Dougherty, Jim Malaro, Mary Walker, and Roseann Squire volunteered to practice using the elevator speech in the community.

V. Chesapeake Volunteer Center-Shelly Greer

Shelly Greer, representative from Chesapeake Volunteer Center, gave the board a presentation on the Center. The Chesapeake Volunteer Center serves the residents of Caroline, Dorchester, Kent, Queen Anne's and Talbot counties, and is located on the Chesapeake College Wye Mills campus. The Chesapeake Volunteer Center was formed to recruit volunteers who want to make a difference in the community. In addition, the Center helps those volunteers to connect with opportunities to serve.

VI. Announcements & adjourn

The Board thanked Ms. Ingling for hosting the board meeting.

- The next LMB meeting is February 20, 2008, at Q.A. Co. Department of Health, 11:30 a.m. until 1:00 p.m.
- The Matapeake Elementary Mural unveiling, January 29, 2008 from 6 p.m. - 8 p.m.
- Virginia Ingling announced the need for Foster Care Parents in the State of Maryland.
- LMB Nightly meeting, April 16, 2008, at Chesapeake College, 6:30 p.m. until 8:00 p.m.
- Our Haven shelter is currently open and will be open thru March.